

**MINUTES OF THE 37<sup>TH</sup> GOVERNING BODY MEETING OF PASTEUR INSTITUTE OF INDIA, COONOR HELD AT 12.00 NOON ON 20<sup>TH</sup> JANUARY, 2016 UNDER THE CHAIRMANSHIP OF SHRI BHANU PRATAP SHARMA, SECRETARY TO GOVT. OF INDIA IN THE COMMITTEE ROOM NO.155-‘A’ WING, NIRMAN BHAVAN, NEW DELHI**

**Members Present**

- 1. Shri Bhanu Pratap Sharma** CHAIRMAN  
Secretary  
Ministry of Health and Family Welfare
- 2. Dr. (Prof) Jagdish Prasad** MEMBER  
Director General of Health Services  
Ministry of Health and Family Welfare
- 3. Ms. Vijaya Srivastava** MEMBER  
Additional Secretary and Financial Advisor  
Ministry of Health and Family Welfare
- 4. Dr. G.N. Singh,** MEMBER  
Drugs Controller General (India), DGHS,  
Ministry of Health and Family Welfare
- 5. Ms Dharitri Panda** MEMBER  
Joint Secretary  
Ministry of Health and Family Welfare
- 6. Dr. Rashmi Arora** MEMBER  
Scientist ‘G’  
Indian Council of Medial Research,  
New Delhi.(Nominee for DG ICMR)
- 7. Dr. P. Gunasekaran,** MEMBER  
Director  
King Institute of Preventive Medicine,  
Chennai
- 8. Dr. S. Kokila Prabhakaran,** MEMBER  
Director,  
Institute of Veterinary Preventive Medicine,  
Ranipet

9. **Dr. L.R. Sood,** MEMBER  
No.403, KBR Manicoms, Srinagar Colony,  
Hyderabad

10 **Dr. B. Sekar,** MEMBER  
Director, Pasteur Institute of India, Coonoor, SECRETARY  
Nilgiris, Tamil Nadu.

At the outset, Dr. B. Sekar, Director PII, Coonoor and Member Secretary Governing Body welcomed the Chairman and the Members of the Governing Body. Each agenda was thereafter taken up for discussion.

**1. To confirm the minutes of the 36th meeting of the Governing Body held on 08-07-2015 at New Delhi.**

The Governing Body confirmed the minutes of the 36th meeting of the Governing Body held on 08-07-2015.

**2. To consider and confirm the action taken on the minutes of meeting of the Governing Body held on 08-07-2015 at New Delhi.**

- i) The Governing Body noted the action taken on the sub items 1, 2 (i) to (xii), 3 to 6 under Agenda item No.2.
- ii) With regard to sub item Nos. 7& 8 under Agenda item No. 2, the Governing Body accepted the suggestion of SFC that the proposal submitted by PII, Coonoor, to amend the existing Recruitment Rules of the vacant posts may in the first instance be examined at Ministry.
- iii) The Governing Body noted the action taken on the sub items from 9 (i), (ii), (iii) to 13 and Additional Agenda No.1 under Agenda item No.2.
- iv) With regard to Additional Agenda item No:2 under Agenda item No. 2, the Governing Body noted the recommendation of SFC on the nomination of Dr. V.D. Ramanathan, as a member of SFC and the Governing Body approved the same.

The Governing Body also condoled the demise of Shri. A. K. Menon, and lauded his contributions while serving as a member of SFC.

3. ***Appointment of auditors for auditing the accounts of PII, Coonoor for the year 2014-15, 2015-16 and 2016-17.***

The Governing Body noted the recommendation of the SFC and ratified the approval for the appointment of M/s. GGA & Associates, Chartered Accountants, Coimbatore, a C&AG empanelled auditor, for auditing the accounts of Pasteur Institute of India, Coonoor for the years 2014-15, 2015-16 and 2016-17

4. ***To approve the Annual Report and Audited Statement of Accounts for the year 2014-15 in respect of PII, Coonoor.***

The Governing Body noted the recommendation of the SFC and granted ex-post facto approval for the Annual Report and Audited Statement of Accounts for the year 2014-15 in respect of PII, Coonoor.

5. ***To approve the promotion of Assistant Director***

The Governing Body granted ex-post facto approval for the promotion of Dr. (Mrs) Jeeva Kalaiselvan as Assistant Director at PII, Coonoor w.e.f., 02-11-2015.

6. ***To approve the Resignation of Veterinary Assistant Surgeon***

The Governing Body granted ex-post facto approval for the resignation of Dr. Anjan Jyoti Nath, Veterinary Assistant Surgeon at PII, Coonoor w.e.f., 15-12-2015 consequent upon his selection to the post of Assistant Professor (Veterinary Microbiology) in Assam University.

7. ***Approval for preliminary estimate cost submitted by CPWD for the conversion of existing Gate Bungalow into VIP Guest House.***

The Governing Body noted the recommendation and the suggestion of SFC to examine to convert an ante-room in to one more bed room, if possible and approved for the conversion of existing Gate Bungalow into VIP Guest House, at the preliminary estimate of Rs.55,88,354/-, through CPWD, Coimbatore.

**8. *Approval for amendment in the Bye-law in respect of financial and administrative powers of the Director, PII, Coonoor***

The Governing Body noted that SFC deferred, pending examination by Ministry, of the proposal submitted by PII, Coonoor for the amendments to be made in the bye-law on administrative powers in respect of Appointing/Disciplinary/Appellate authority and financial powers of Director and accepted the suggestion of SFC.

**9. *Status Report of the GMP Project for manufacturing of DPT group of vaccines at PII, Coonoor.***

The Governing body was informed that HLL has submitted the revised project completion schedule vide their letter dated 15-12-2015, proposing the completion of civil work with epoxy finishing by 31-03-2016, mechanical completion of the facility by 30-06-2016 and validation activities by 31-12-2016.

The Governing Body also noted the observation of SFC to call HLL to appear before Governing Body to explain about the revised timeline of the GMP project.

The Sr. V.P, HLL / CEO, HBL appeared before the Governing body. He explained the reason behind the delays and cascading effect of recent heavy rain and land slip at the construction site.

The Chairman while understanding the reason for the delay in civil construction, expressed dissatisfaction over the undue delay of mechanical completion. He was apprehensive whether HLL will be able to complete the mechanical completion even by June 2016, considering the pace with which the activities of the project are progressing. The Chairman was of the view that mechanical completion could have gone simultaneously with the civil work so as to avoid further delay in the project schedule.

The Chairman noticed the inordinate delay in the procurement of certain critical equipments like; Filling line packages, Fabricated equipments etc. The Chairman also observed that progress on some of the process equipments were at very preliminary stage of pre-bid meeting and tender processing levels and questioned why the purchase formalities had not been initiated well in advance. The Chairman, also felt that the planning and execution of the project by HLL had not been up to the mark, resulting in delay and extension of completion timelines repeatedly. The Chairman

directed for prompt processing of procurement of equipments and ensure that the installation may be made within the given timelines.

The Chairman was very categorical that in any case the mechanical completion should be completed by June 2016, otherwise HLL will be accountable for the further delay in completion of the project resulting in penal action.

***10. Any other item with the permission of the Chair.***

**Additional Agenda Item No.1:**

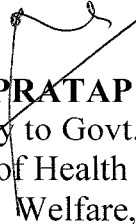
***To approve the extension of deputation period of Director, PII, Coonoor for a period of one year beyond 06-02-2016.***

The Governing Body approved the extension of deputation of Dr. B. Sekar as Director, PII, Coonoor for a period of one more year beyond 06-2-2016 before the proposal is referred to ACC/DOP&T.

The meeting concluded with a vote of thanks to and from the Chair.



**(DR. B. SEKAR)**  
Director,  
Pasteur Institute of India,  
Coonoor-643 103  
**MEMBER SECRETARY**



**(BHANU PRATAP SHARMA)**  
Secretary to Govt. of India,  
Ministry of Health and Family  
Welfare,  
New Delhi-110 011.  
**CHAIRMAN**